



Manitoba Energy Code for Buildings 2013

LETTER OF ASSURANCE

Declaration of Professional Responsibility of the Coordinating Registered Professional (CRP)

(This letter is required to be submitted before the issuance of a building permit)

Building Permit No. _____

Date _____

Name of Project (Print)

Address of Project (Print)

Professional Declaration:

Via this submission, I am making the following declaration associated with this project for a (an):

☐ New Building ☐ Base Building Only (New Building or Addition) ☐ Addition ☐ Tenant Improvements

This declaration of professional responsibility is applicable and limited to the scope of work defined in the drawings I specifications associated with the permit application(s) for the project referenced above, and only as it pertains to the Manitoba Energy Code for Buildings 2013 (MECB).

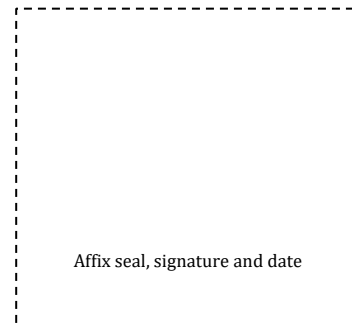
- I am an engineer or architect entitled to practice as such in the Province of Manitoba and I am aware of the provisions of the MECB regarding the methods of compliance with the MECB.
- As the Coordinating Registered Professional (CRP), I am committing to:
 - a) ascertain which disciplines relating to the MECB are required on the project, and which registered professionals need to be retained,
 - b) coordinate design work and field reviews as it relates to the MECB, and
 - c) provide to the RM of Hanover a Letter of Certification under seal at the completion of construction and prior to final occupancy for this project. In providing this Letter of Certification, I am not responsible for ensuring the compliance of design or construction with respect to the MECB for those aspects which are the responsibility of other registered professionals under seal, and as such I am entitled to reasonably rely on:
 - Letters of Assurance and Certification required by the RM of Hanover of registered professionals of record, and/or
 - Other statements provided to me which I may choose to require under seal by architects and/or engineers pertaining to the design and construction of this project. My forthcoming Letter of Certification may be based in whole or in part on this reliance.
- I am aware that the RM of Hanover will rely upon this declaration and the Letter of Certification signed and sealed by me, as well as other Letters of Assurance and Letters of Certification submitted by other registered professionals and will not conduct any plan examination or review or inspect any construction, except by way of possible audit, as they relate to the current edition of the MECB.
- I further understand that the RM of Hanover recommends that I periodically review my professional liability exposures, including those posed by potential third party claims, and that I carry an appropriate level of insurance, and/or that I ensure that I am protected by appropriate levels of insurance held by professionals on whose certificates and statements I am relying. I understand that this review should include this specific project, including the building's occupancy type, classification, value, size and complexity, the extent of my professional involvement with it, and the RM of Hanover's reliance on my certificate.
- By affixing my seal, I am representing that I am fully aware of the provisions of the MECB, and will be applying a professional standard of care to ensure coordination and compliance of this project with the applicable provisions of the MECB.

Coordinating Registered Professional:

Name (Print)

Address (Print)

Phone #



If the registered professional is a member of a firm, complete the following:

I am a member of the firm _____ and I sign this letter on behalf of the firm.

(Print Name of Firm)

Registered professionals must be in good standing with the Engineers Geoscientists Manitoba or the Manitoba Association of Architects.