

Aug 11, 2026



THE RURAL MUNICIPALITY OF HANOVER

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R5G 2N9

Ball Diamond Infield Surface Improvements

Request for Proposals

for

Ball Diamond Infield Surface Improvement

Mitchell Softball/Baseball Diamonds

Rural Municipality of Hanover

1. Invitation

The Rural Municipality of Hanover is requesting proposals from qualified contractors to complete the re-grading and restoration of the infield playing surfaces for three (3) softball diamonds located in Mitchell, Manitoba.

The intent of this project is to restore the playing surfaces to provide safe, level, and properly drained infields suitable for recreational and minor Softball and Baseball use.

2. Project Location

Stahn Field Park, Diamonds 1-3.

Mitchell, Manitoba

3. Scope of Work

The successful contractor shall provide all labour, equipment, materials, supervision, and incidentals necessary to complete the project.

The work shall include, but is not limited to:

- Site inspection and assessment of the existing infield conditions.

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- Laser grading (or equivalent precision grading method) of each infield.
- Removal of excess material where required.
- Supply and placement of suitable baseball/softball infield mix as required to achieve proper grades.
- Blending and compacting new material with existing infield surfaces.
- Restoration of proper surface drainage.
- Repair and grading around:
 - Home plate
 - Pitcher's circle
 - Base paths
 - Sliding areas
- Final grooming and preparation of all playing surfaces.
- Cleanup of the work area and removal of excess material.

The contractor shall determine the quantity of infield material required to achieve a safe, level, and consistent finished playing surface.

The finished product shall provide:

- Smooth and consistent grades
- Proper drainage
- Safe player footing
- Uniform infield playing surface
- Professional appearance

Field construction should generally follow accepted softball field construction practices and recognized industry standards for skinned infield surfaces.

4. Contractor Responsibilities

The contractor shall:

- Supply all equipment and materials.
- Protect existing grass, fencing, irrigation (if applicable), and surrounding infrastructure.
- Coordinate work with the RM of Hanover.

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- Repair any damage caused during construction.
 - Maintain a clean and safe work site.
 - Comply with all applicable Workplace Safety and Health requirements.
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5. Proposed Schedule

The Municipality anticipates awarding the project as soon as practical following the proposal closing date.

Contractors shall provide:

- Proposed start date
 - Estimated completion date
 - Estimated duration of work
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6. Proposal Requirements

Proposals should include:

Company Information

- Company name
- Contact person
- Phone number
- Email address

Experience

Provide a summary of experience completing similar ball diamond or sports field improvement projects.

Include at least three (3) references for comparable work completed within the past five years.

Work Plan

Provide a brief description of:

- Proposed grading methodology
- Type of equipment to be used
- Recommended infield material
- Estimated quantity of material
- Construction approach

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Pricing

Provide a lump sum price including:

- Labour
- Equipment
- Materials
- Delivery
- Disposal
- Mobilization
- Any optional pricing or unit rates

GST shall be identified separately.

7. Evaluation

Proposals will be evaluated based on:

- Relevant experience
- Proposed methodology
- Quality of materials
- Project schedule
- References
- Total project cost

The RM of Hanover reserves the right to accept or reject any proposal and is not obligated to accept the lowest-priced submission.

8. Site Visit

Contractors are encouraged to visit the site prior to submitting a proposal.

Appointments may be arranged through the RM of Hanover Recreation Department.

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9. Submission Deadline

Proposals must be submitted no later than:

Date: Aug 28th, 2026

Time: 12:00pm.

Submissions may be delivered by:

Email: rec@hanovermb.ca

or

Rural Municipality of Hanover
Attn: Recreation and Community Services Department
28 Westland Drive
Mitchell, MB R5G 2N2

10. Inquiries

All inquiries regarding this RFP shall be directed to:

Recreation and Community Services Department
Rural Municipality of Hanover

Email: rec@hanovermb.ca

Phone: 204-346-7823

11. Project Completion

The successful contractor shall notify the Municipality upon completion of the work.

Final payment will be issued following inspection and acceptance by the RM of Hanover.

The Municipality reserves the right to require deficiencies to be corrected prior to final acceptance.